

FDS Users Group Charter

1. Definition and Purpose:

The FRIB Decay Station (FDS) Users Group is an organization of scientists interested in supporting the construction and use of the FDS at FRIB. The goal of the FDS is to produce scientific discoveries in nuclear structure and astrophysics, as well as in fundamental symmetries and applied physics. The Group will also seek to incorporate and use equipment provided by collaborators, from the US and abroad, to improve the capabilities of the FDS.

The purposes of this association are:

- (a) To provide a formal channel for the exchange of information and advice between the scientists who use the device and those that support the device.
- (b) To encourage and support further developments of the capabilities of the FDS.
- (c) To provide a means for the exchange of information and advice among the users and to facilitate collaboration of interested users in experiments, aspects of data analysis, technical developments or the operation of the device.
- (d) To promote the FDS as a research tool within the Nuclear Physics community at large and with the funding agencies.
- (e) To establish FDS proposal, usage, data, and publication rules.

2. Membership:

The membership of the FDS Users Group is open to all scientists interested in the research and/or technical programs associated with the device. The list of the membership is held by the Chair of the Users Executive Committee of the Users Group.

3. Users Executive Committee:

A Users Executive Committee will conduct the day-to-day business of the FDS Users Group. This committee consists of five voting members, selected from the Users Group membership. The members of the Executive Committee must be active or expected users of the device, and no two voting members can be from the same institution. The FDS Spokesperson and Project Director (or equivalent position prior to the commencement of the FDS project), will be non-voting ex-officio members of the Users Executive Committee. New member(s) of the Users Executive Committee will be elected every 18 months by members of the Users Group by written ballot and shall take office on August 1 or February 1 depending on the timing of the election cycle. The normal term of office is three years. The first UEC was established on August 9, 2019. For the first UEC, all members but the acting UEC Chair and Secretary were up for re-election after two years.

The Users Executive Committee will propose a slate of at least three candidates for the open elected position(s) on the Users Executive Committee. Written nominations signed by at least seven members of the Users Group from a minimum of three different institutions shall also be accepted. Members may only serve up to two consecutive terms. Following each membership election, the Users Executive Committee will select one of its members to serve as Chair and another to serve as Secretary. The term of the Chair and

Secretary is 18 months, but multiple consecutive terms in these roles may be served. If a vacancy arises on the Users Executive Committee, the remaining Committee members will select a member of the Users Group to serve out the unexpired term. The unexpired term counts as one term for the selected member. In the event that the Chair's or the Secretary's position becomes vacant, the members of the Committee shall first select a new member as described above, and then proceed with an election to the vacated position. The newly selected Committee member may not be an immediate candidate to the Chair's or Secretary's position.

4. FDS Proposals, Usage, Data, and Publication Rules:

The current implementation of the FRIB Decay Station is the FDS initiator (FDSi). The guidelines for use of the FDSi are captured in the FDSi Guidelines Document; this should be the reference for proposals, usage, data (analysis) sharing and publications.

5. Procedures:

- (a) The Users Executive Committee will meet on a regular basis. The minimal quorum for all meetings of the Users Executive Committee is three of the voting members.
- (b) The Users Group shall meet at least once a year at a time and place designated by the Users Executive Committee. In addition, the Users Executive Committee shall organize, or help organize FDS related workshops.
- (c) The elections to the Users Executive Committee will be organized by the Secretary of the Users Executive Committee.

6. Amendments

Amendments to this Charter will be accomplished by a majority vote of ballots cast by the membership at large. Proposed changes may be submitted by majority vote at a meeting or workshop, or by petition to the Users Executive Committee from a minimum of 10 members of the Users Group from a minimum of three different institutions.